

**St. Charles Catering  
Christ the King School Lunches**

Dear Christ the King Parents,

We are very excited about serving your community. As a parishioner and parent at Christ the King, I understand the gift of a small community and what a wonderful environment you have to offer. We look forward to building a strong relationship with the school population and families. We will be working hard to make the transition to a new food service as easy as possible.

Please feel free to contact us with any questions, concerns, or suggestion about food service or menus. You can email us at [stcharlescatering@comcast.net](mailto:stcharlescatering@comcast.net) or call us at 615-830-6086.

We will be using a new advance ordering method in an effort to keep school lunch prices as low as possible. Please view the 2009-2010 School Lunch Procedures attached. Thank you in advance for your support with this new endeavor.

Looking forward to a great year,

Donald St. Charles  
St. Charles Catering

## 2009 - 2010 School Lunch Procedures

In an effort to keep school lunch prices low, advance ordering for lunches will be required for the 2009-2010 school year. Order forms will be sent home in Friday Folders and can also be found online.

- **NEW Lunch Ordering Procedures:**  
Lunch Order Forms will be sent home in Friday folders one full week in advance. The order forms should be returned in the Folders on Monday. The forms should indicate the number and type of lunches for each week. Each order sheet has multiple order forms for families with more than one child. Single checks can be made, but please enclose all order forms together with payment.
- Checks should be made payable to St. Charles Catering. Checks are preferable but cash will be accepted for lunch with pre-paid orders with order forms.
- Cash will be accepted for milk and ice cream without pre-payment.
- Charging of food will be used in emergency situations but only for lunch food. Ice cream, snacks, and additional food cannot be charged.
- We are open to suggestions for menu ideas as long as these suggestions meet nutrition guidelines for our student population.

We are looking forward to working with the Christ the King Community. Thank you for your support and we hope to have a great year!

-- St. Charles Catering